

IGNOU | BCA

2023-2024

FREE

SOLVED

ASSIGNMENT




All In One

BCSL-013

Computer Basic and PC Software Lab

Prepared by



 730-339-3555

www.ignoustudymmentor.com

@ism_ignoustudymmentor_





ISM - IGNOU STUDY MENTOR

 Youtube Channel and

Get a Complete Solution
for IGNOU Students

SUBSCRIBE

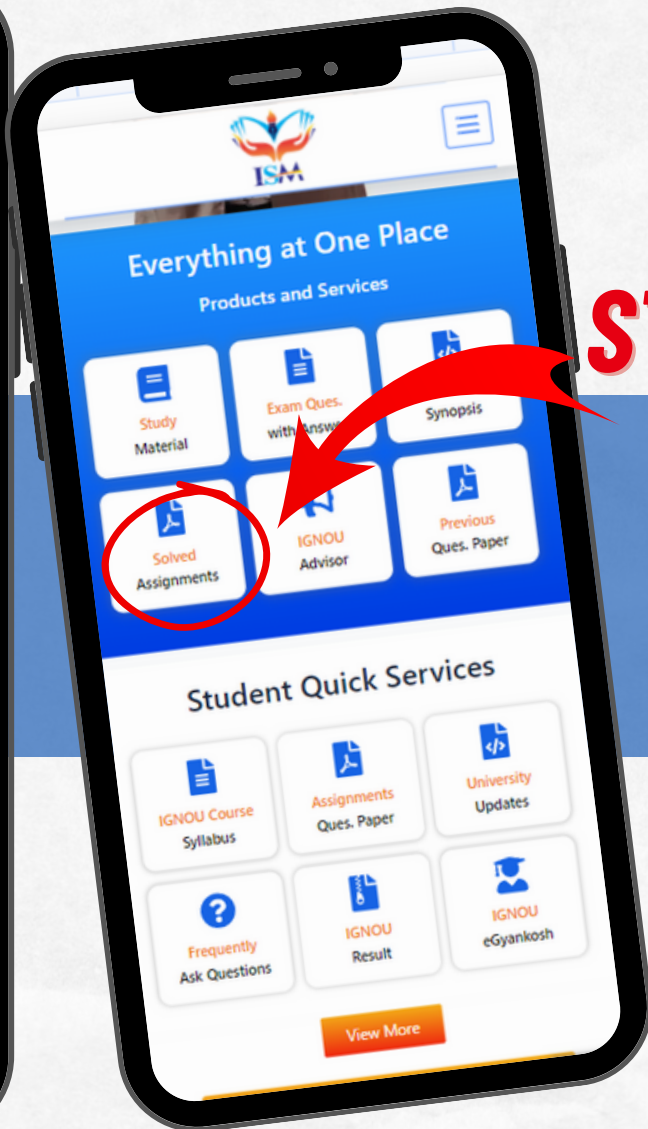
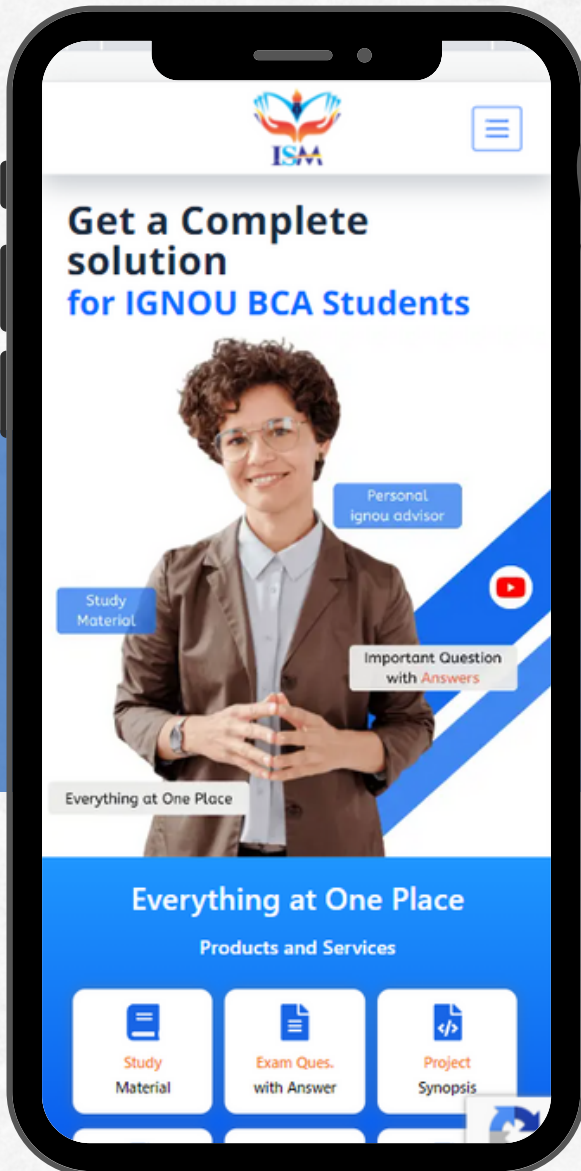


www.ignoustudymentor.com



STEP 1

 www.ignoustudymmentor.com 



STEP 2



Visit us: www.ignoustudymmentor.com



730-339-3555



BCSL-013
COMPUTER BASIC AND PC SOFTWARE LAB
[SEM-1]



[Click to Join](#)

Ques.Q4.Create a worksheet containing the billing information of a company as given in the following Table:

Item Name	Unit Sold(S)	Price Per Unit (P)	Sale Amount (SA)	Discount(D)	Discount Amount (DA)	Amount to be Paid (FP)
Pen	10	20		5%		
Pencil	20	5		10%		
Eraser	10	5		10%		
CD	50	25		20%		
Paper Rim	5	200		5%		
Notebook	10	100		10%		
Total amount to be paid						

Ans. You must enter all the labels and amounts as stated. For the Sale Amount (SA), Discount Amount (D) and Amount to be Paid (FP), you may use the following formulae:

$$SA = S * P$$

$$DA = D * SA$$

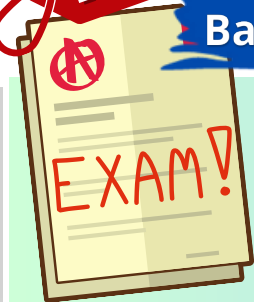
$$FP = SA - DA$$

The total amount to be paid is the sum of all the FPs.

ISMA



Baaki bche हुए Questions के Answers YouTube पर Milege



IGNOU SOLVED GUESS PAPER

Get IGNOU Important Questions with Answer, Video, PDF.



BCSL-013

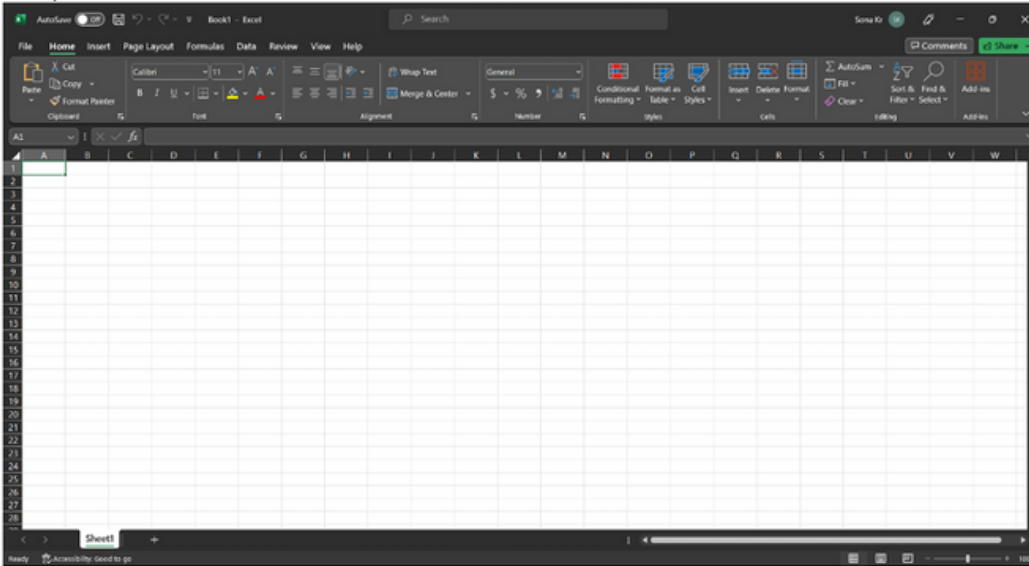
COMPUTER BASIC AND PC SOFTWARE LAB

[SEM-1]



Join for Doubt

1. Open excel work book.



2. Create table same as mentioned in question.

Item Name	Unit Sold (S)	Price Per Unit (P)	Sale Amount (SA)	Discount (D)	Discount Amount (DA)	Amount to be Paid (FP)
Pen	10	20		5%		
Pencil	20	5		10%		
Eraser	10	5		10%		
CD	50	25		20%		
Paper Rim	5	200		5%		
Notebook	10	100		10%		
Total amount to be paid						

FREE

CLICK HERE

Baaki bche हुए Questions के Answers YouTube पर Milege

IGNOU SOLVED ASSIGNMENTS

Get IGNOU Solved Assignments for all IGNOU courses



Visit us: www.ignoustudymmentor.com



730-339-3555



BCSL-013

COMPUTER BASIC AND PC SOFTWARE LAB
[SEM-1]



Click to Join

3. Apply formula in Same Amount (SA) " $=b2*c2$ "

Item Name	Unit Sold (S)	Price Per Unit (P)	Sale Amount (SA)	Discount (D)	Discount Amount (DA)	Amount to be Paid (FP)
Pen	10	20	200	5%		
Pencil	20	5	100	10%		
Eraser	10	5	50	10%		
CD	50	25	1250	20%		
Paper Rim	5	200	1000	5%		
Notebook	10	100	1000	10%		
Total amount to be paid						

4. Apply formula in Discount Amount (DA) " $=d2*e2$ "

Item Name	Unit Sold (S)	Price Per Unit (P)	Sale Amount (SA)	Discount (D)	Discount Amount (DA)	Amount to be Paid (FP)
Pen	10	20	200	5%	10	
Pencil	20	5	100	10%	10	
Eraser	10	5	50	10%	5	
CD	50	25	1250	20%	250	
Paper Rim	5	200	1000	5%	50	
Notebook	10	100	1000	10%	100	
Total amount to be paid						



Baaki bche हुए Questions के Answers YouTube पर Milege

IGNOU STUDY MATERIAL

Get IGNOU All Types of Study Materials and Books.



BCSL-013

COMPUTER BASIC AND PC SOFTWARE LAB
[SEM-1]



Join for Doubt

5. Apply formula in Amount to be paid (FP) " $=d2-f2$ "

Item Name	Unit Sold (S)	Price Per Unit (P)	Sale Amount (SA)	Discount (D)	Discount Amount (DA)	Amount to be Paid (FP)
Pen	10	20	200	5%	10	190
Pencil	20	5	100	10%	10	90
Eraser	10	5	50	10%	5	45
CD	50	25	1250	20%	250	1000
Paper Rim	5	200	1000	5%	50	950
Notebook	10	100	1000	10%	100	900
Total amount to be paid						

6. Apply formula in Total amount to be paid " $=sum(g2:g7)$ "

Item Name	Unit Sold (S)	Price Per Unit (P)	Sale Amount (SA)	Discount (D)	Discount Amount (DA)	Amount to be Paid (FP)
Pen	10	20	200	5%	10	190
Pencil	20	5	100	10%	10	90
Eraser	10	5	50	10%	5	45
CD	50	25	1250	20%	250	1000
Paper Rim	5	200	1000	5%	50	950
Notebook	10	100	1000	10%	100	900
Total amount to be paid						3175



Baaki bche हुए Questions के Answers YouTube पर Milege



IGNOU PROJECT & SYNOPSIS

Get IGNOU Project Report & Synopsis for all IGNOU Courses

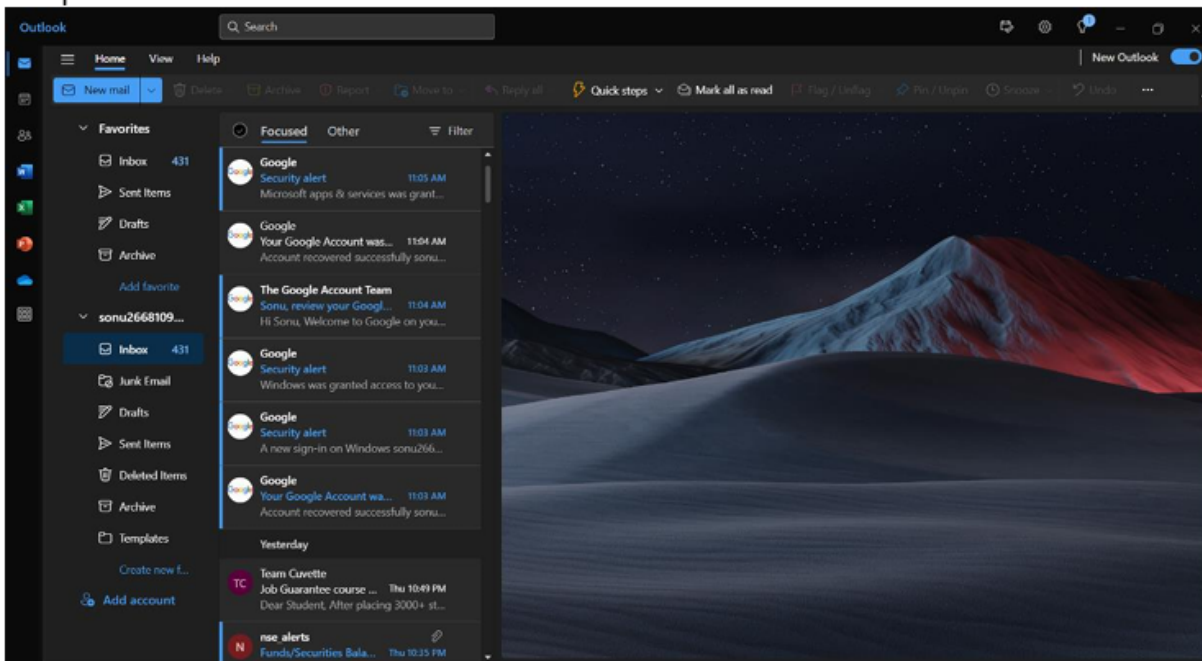


BCSL-013
COMPUTER BASIC AND PC SOFTWARE LAB
[SEM-1]

[Click to Join](#)

Ques.Q5. Use MS Outlook or any other email software to perform the following tasks: a) Make a weekly meeting schedule for a group meeting with four of your friends about the agenda – “Importance of Practical in BCA”. This weekly meeting should be scheduled for 4 consecutive weeks.

1. Open mail client.



Baaki bche हुए Questions के Answers  YouTube पर Milege



IGNOU ADVISOR

Touch with Personal ADVISOR to clear all types of doubt.



Visit us: www.ignoustudymmentor.com



730-339-3555



BCSL-013

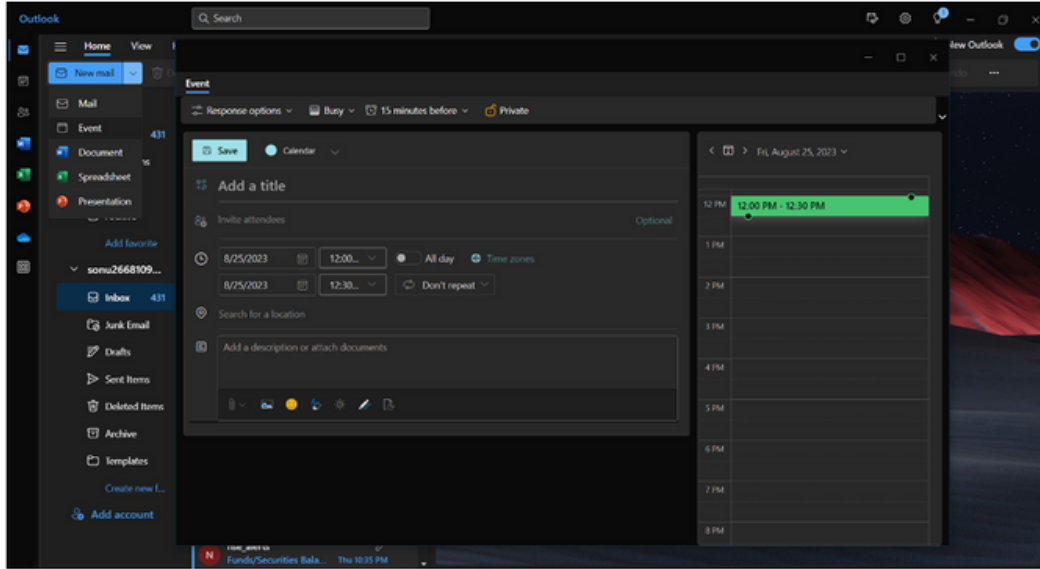
COMPUTER BASIC AND PC SOFTWARE LAB

[SEM-1]

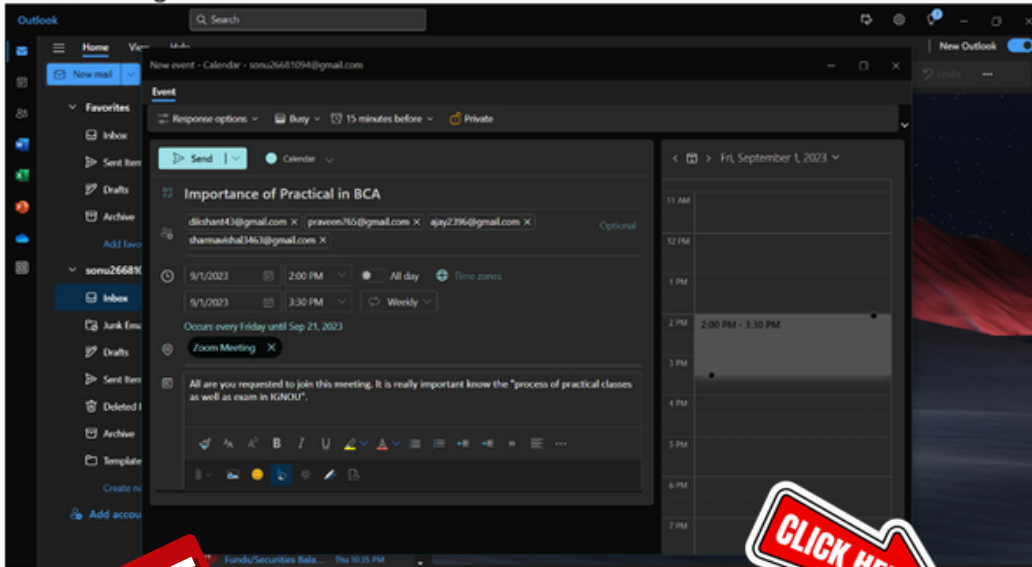


Join for Doubt

2. Create calendar event.



3. Fill meeting details.



Baaki bche हुए Questions के Answers YouTube पर Milege

IGNOU PREVIOUS QUES. PAPER

Get IGNOU Exam Questions with Answer, Video, PDF.



Visit us: www.ignoustudymmentor.com



730-339-3555

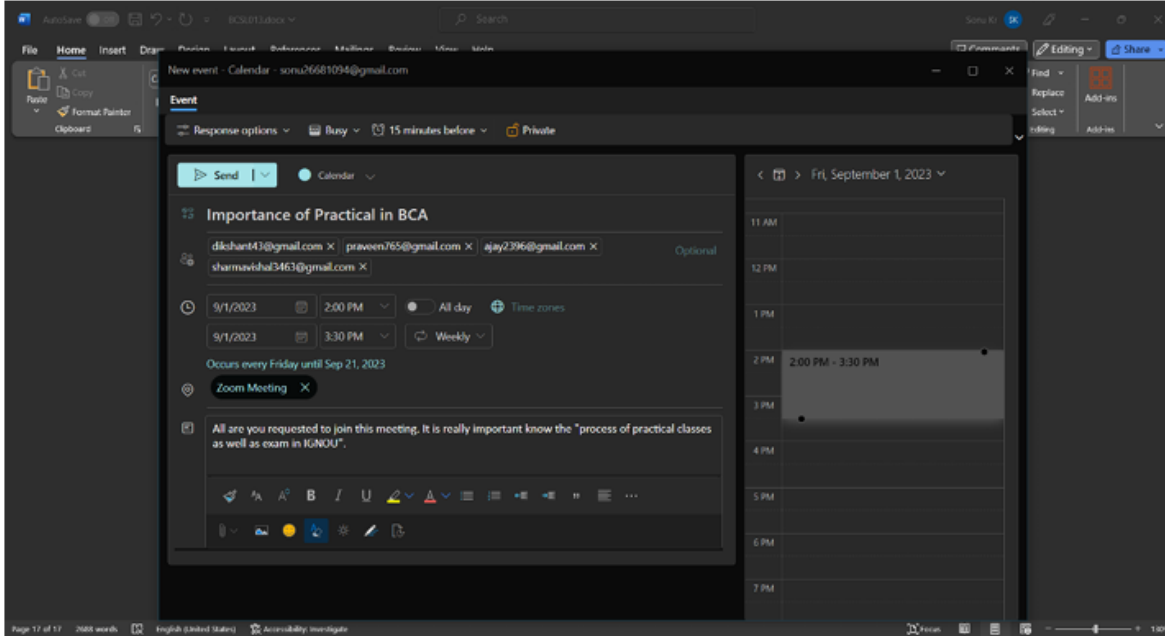


BCSL-013
COMPUTER BASIC AND PC SOFTWARE LAB
[SEM-1]



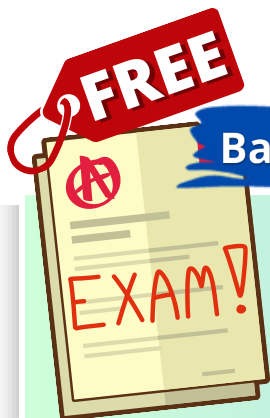
Click to Join

4. Click on Send.



Ques.(b) Write an email to your friends (at least 5) inviting them to a prayer meeting. Make your Signature and add it to the e-mail message.

ISMA



Baaki bche हुए Questions के Answers  YouTube पर Milege

IGNOU SOLVED GUESS PAPER

Get IGNOU Important Questions with Answer, Video, PDF.



Visit us: www.ignoustudymmentor.com



730-339-3555

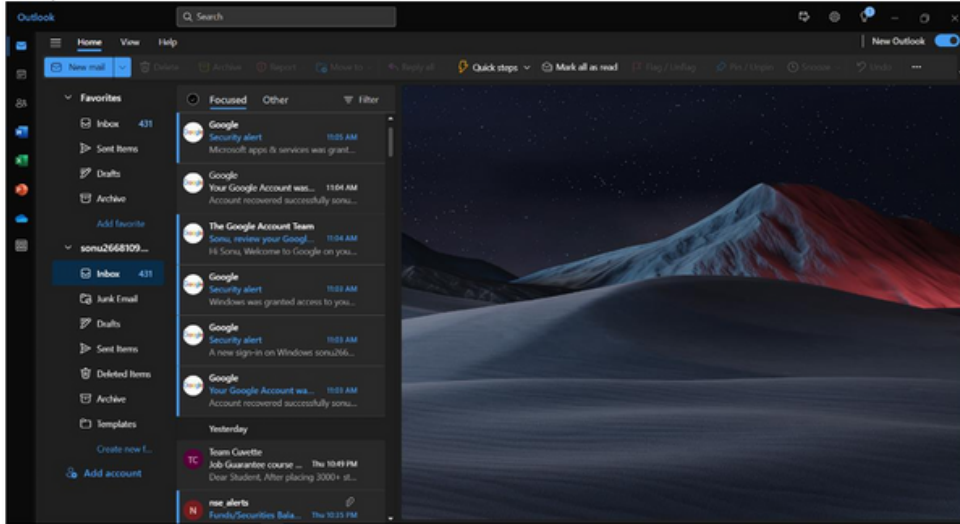


BCSL-013
COMPUTER BASIC AND PC SOFTWARE LAB
[SEM-1]

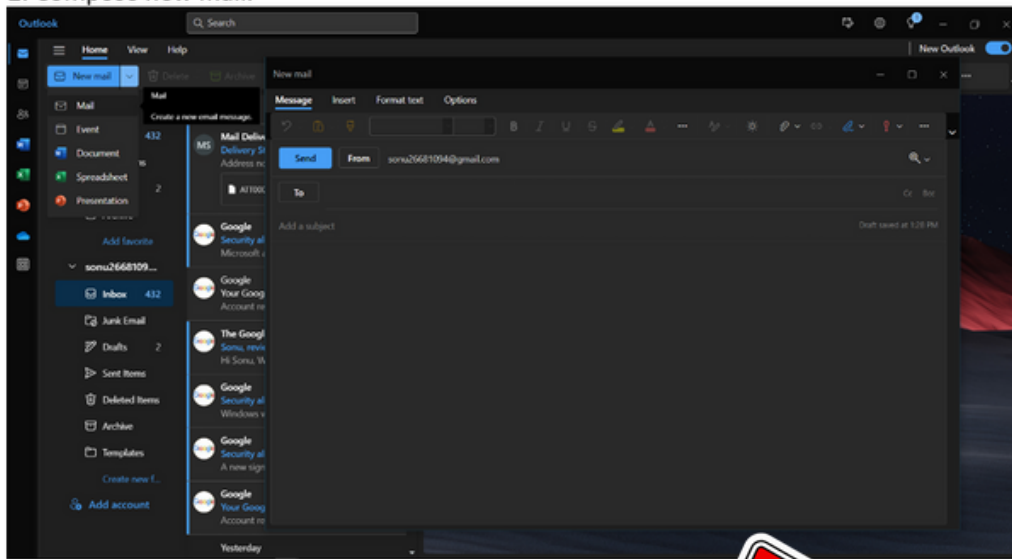


Join for Doubt

1. Open mail client.



2. Compose new mail.



Baaki bche hue Questions ke Answers YouTube par Milege

IGNOU SOLVED ASSIGNMENTS

Get IGNOU Solved Assignments for all IGNOU courses



730-339-3555



BCSL-013

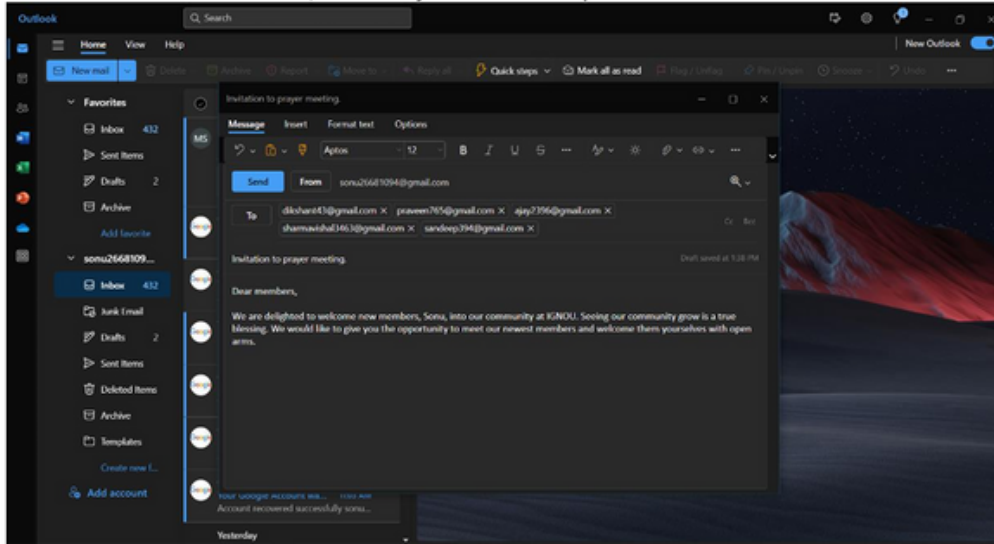
COMPUTER BASIC AND PC SOFTWARE LAB

[SEM-1]

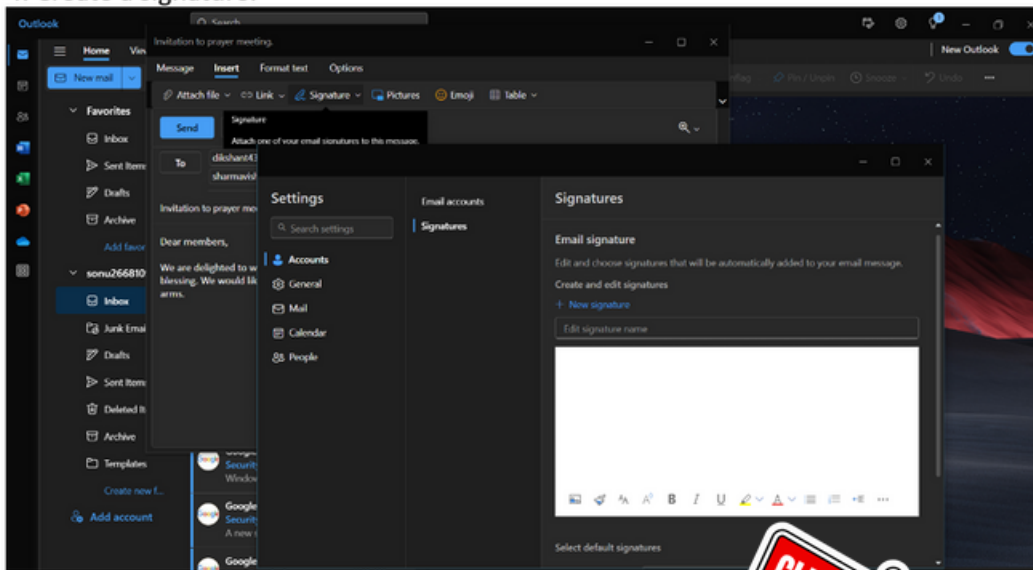


Click to Join

3. Fill details. Sender email, mail subject and description.



4. Create a signature.



FREE

Baaki bche हुए Questions के Answers YouTube पर Milege

PC PDF

IGNOU STUDY MATERIAL

Get IGNOU All Types of Study Materials and Books.



Visit us: www.ignoustudymaterial.com



730-339-3555

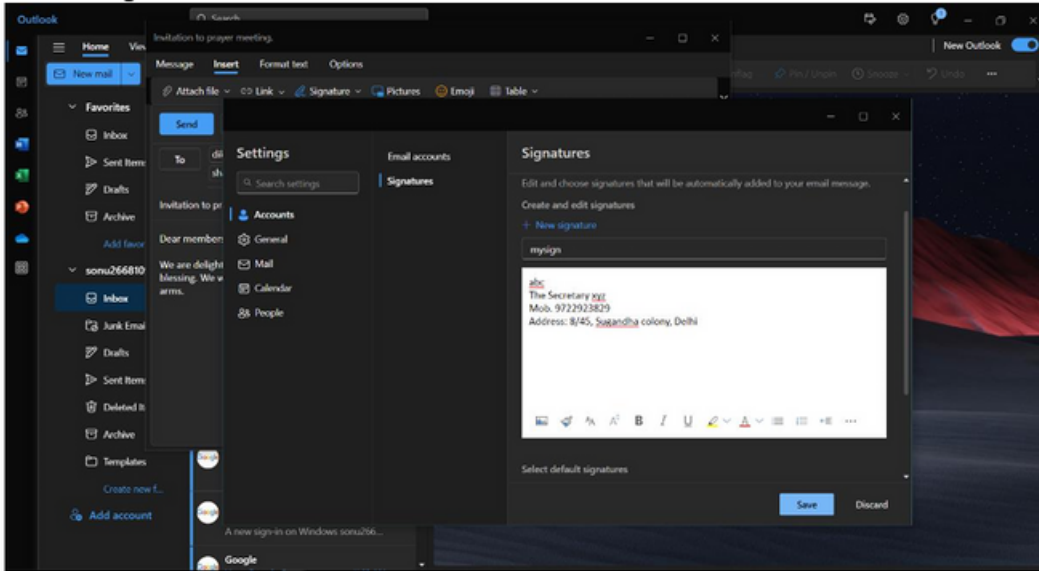


BCSL-013
COMPUTER BASIC AND PC SOFTWARE LAB
[SEM-1]

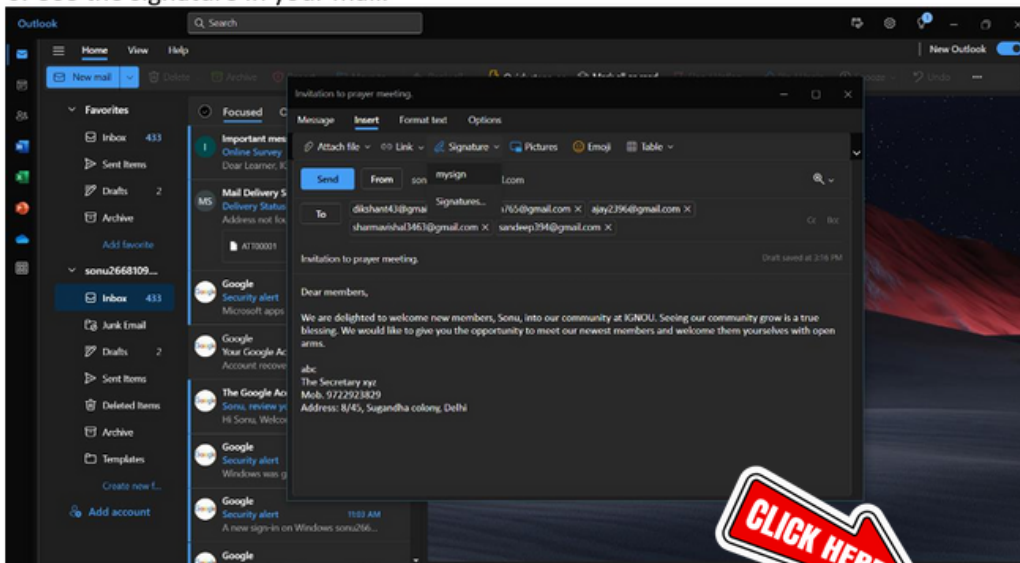


Join for Doubt

5. Enter signature and save it.



6. Use the signature in your mail.



Baaki bche हुए Questions के Answers YouTube पर Milege



IGNOU PROJECT & SYNOPSIS

Get IGNOU Project Report & Synopsis for all IGNOU Courses

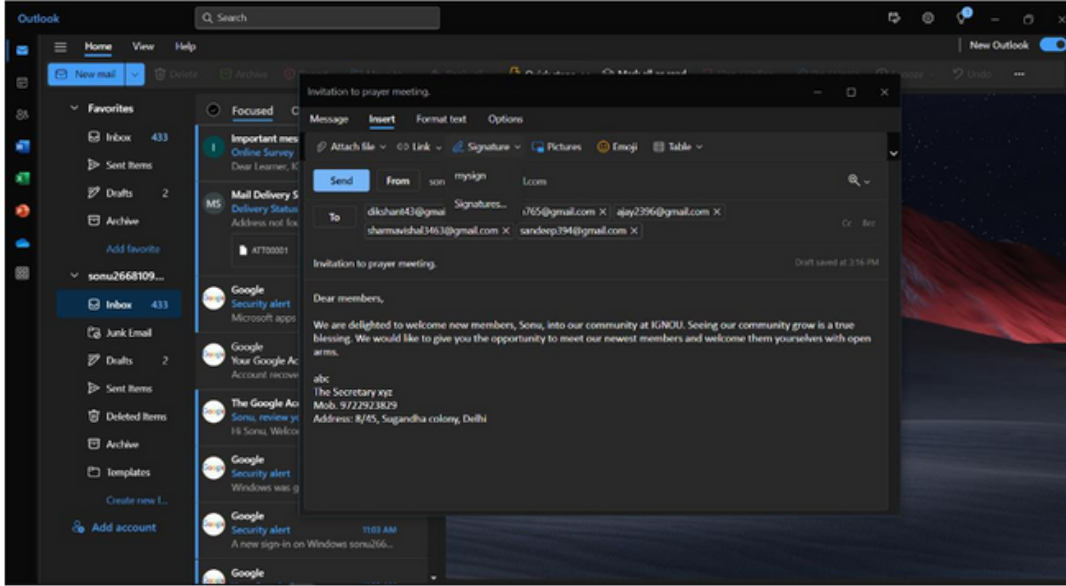


BCSL-013
COMPUTER BASIC AND PC SOFTWARE LAB
[SEM-1]



Click to Join

7. Click on Send.



(c) Create a vacation/ holiday message that should be sent to all the emails received by you in a vacation week (say 20th September to 27th September).

ISMA



Baaki bche हुए Questions के Answers YouTube पर Milege



IGNOU ADVISOR

Touch with Personal ADVISOR to clear all types of doubt.



Visit us: www.ignoustudymmentor.com



730-339-3555



BCSL-013
COMPUTER BASIC AND PC SOFTWARE LAB
[SEM-1]



Join for Doubt

(c) Create a vacation/ holiday message that should be sent to all the emails received by you in a vacation week (say 20th September to 27th September).

1. Open mail client.
2. Go to Settings and open automatic replies.
3. Choose date and time.
4. Type in message and save it.

(d) Suppose a person is sending across many e-mails which you want to delete automatically. Configure your mail account to achieve this functionality in your mailbox.

1. Outlook automatically delete emails, to go settings > view all outlook settings > email > rules > add new rule.
2. Fill 'new rule' details.
3. After fill detail save it.
4. done.

ISMA



Baaki bche hue Questions ke Answers  YouTube पर Milege

IGNOU PREVIOUS QUES. PAPER

Get IGNOU Exam Questions with Answer, Video, PDF.





Follow :

ism_ignoustudymentor_

Join Telegram Group :

ism_ignoustudymentor

 **Youtube Channel**

ISM - IGNOU Study MENTOR

Website

www.ignoustudymentor.com



730-339-3555

